

# Ribble Creative Stitchers Privacy Notice

**Data Controller:** Ribble Creative Stitchers

**Email for queries:** [getintouch.rcs@gmail.com](mailto:getintouch.rcs@gmail.com)

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## How will we use the information you give us?

We will only use your information on the basis that it will allow us to inform you about Ribble Creative Stitchers meetings and events. Your information will not be sold or passed onto other firms or organisations.

When we contact you, it will only be with your consent and you will be able to withdraw your consent easily at any time.

## What type of personal information do we need?

- We may need personal details which might include your name, address, telephone number and email address.
- We will only collect what is necessary and will only keep it for as long as we are required to do in line with our data retention policy.

## What other types of information do we need?

- We will only collect what is necessary and protect it with appropriate security measures.

## How do we obtain your information?

- We may gather it from information you submit via the website, by telephone, face to face or by email.

## What are my legal rights?

- You have the right to complain to the Information Commissioner at [www.ico.org.uk](http://www.ico.org.uk), Tel 0303 123 11132.
- You can obtain a copy of your personal information from us without charge by contacting us at the address above. This may include the right to transfer information to other providers.
- You have the right to ask us to correct information.
- You have the right to ask us to delete your information or stop using it.